



Inspiring all girls
to be strong,
smart, and bold

Girls Inc. of the Valley
P.O. Box 6812
Holyoke, MA 01041

Tel: 413.532.6247

girlsincvalley.org

JOB POSTING: Youth Program Facilitator – School Based Programs

STARTING SALARY: \$17.72/hour SCHEDULE: Monday – Friday, 30 hours per week

SUMMARY: *Girls Inc. of the Valley is seeking creative, energetic individuals who are enthusiastic about inspiring all girls* to be strong, smart, and bold!* Research-based curricula, delivered by trained professionals, equip youth to achieve academically; lead healthy and physically active lives; manage money; navigate media messages; and discover an interest in science, technology, engineering, art, and math (STEAM). Girls Inc. of the Valley is an independent affiliate of the national Girls Inc. organization, the nation's leading expert on issues affecting girls and young women.

POSITION DESCRIPTION: Youth Program Facilitators lead high quality programs for Girls Inc. participants in our school-based programs throughout Holyoke, Chicopee, and Springfield. Primary responsibilities include group facilitation and group management, program development, and administrative tasks. Programs take place primarily during the school day however some evening and weekend hours will be required with advance notice. These positions are in-person, with the limited possibility for remote work.

Elementary School Program: Responsible for program development and delivery for participants in grades 1-5. Topics include STEAM, health & wellness, healthy relationships, economic literacy, sports, academic success, and social-emotional focused programming.

Middle and High School Programs: About 70% of programming derives from our comprehensive health and sexuality curriculum with the remaining 30% encompassing a variety of youth development programs geared toward participants in grades 6-12. STEM, advocacy, economic literacy, leadership, and life skills.

QUALIFICATIONS:

- Passion for the Girls Inc. mission
- College degree or working toward degree, or any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the essential functions of the job.
- Two or more years of experience working in a youth development program including summer program, out-of-school environment, early childhood development, school system or a related field.
- Collaborative, optimistic, energetic, individual who enjoys working with youth.
- Ability to support and work with students with diverse backgrounds and abilities.
- An awareness of and commitment to the educational and cultural benefits of social justice education and cross-culturally adept environments.
- Must have a valid driver's license for at least 2 years with a clean driving record.
- First Aid and CPR certified, or a willingness to attend training.
- Bi-lingual (Spanish) highly desired (includes pay differential)
- Computer literacy including Microsoft Office Suite (Word, Outlook, Excel, PowerPoint)
- Flexibility in hours, including some evening, weekend, out of school time assignments.

TO APPLY: Please send a cover letter, résumé, and names/contact information of three references to Aleks Calloway at acalloway@girlsincvalley.org. Applications accepted on rolling basis with those submitted before August 4th given first consideration. Posting will be removed when positions are filled.